



LOS ANGELES COUNTY COMMISSION ON HIV

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EXECUTIVE COMMITTEE MEETING MINUTES

April 30, 2012

Approved
1/27/2014

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMM STAFF/ CONSULTANTS
Carla Bailey, <i>Co-Chair</i>	Michael Johnson, <i>Co-Chair</i>	None	Jane Nachazel
Aaron Fox	Al Ballesteros		Glenda Pinney
Brad Land	Whitney Engeran-Cordova		James Stewart
Ted Liso	Jenny O'Malley		Craig Vincent-Jones
Stephen Simon	Angélica Palmeros		
Juan Rivera	Mario Pérez		
	Karen Peterson		DHSP STAFF
	Fariba Younai		Kyle Baker

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Executive Committee Meeting Agenda, 4/30/2012
- 2) **Spreadsheet:** Los Angeles Commission on HIV, FY 2012 Operational Budget, *March 2012 – February 2013*
- 3) **Board Letter:** Request Approval to Execute Grant Agreement Number CA-H111-0002 Between the U.S. Department of Housing and Urban Development and the Los Angeles County Commission on HIV and to Execute a Sole Source Agreement with the Alliance for Housing and Healing with the Los Angeles County Department of Public Health, *June 2012*

1. **CALL TO ORDER:** Ms. Bailey called the meeting to order at 1:10 pm.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Postponed*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the Executive Committee meeting minutes (*Postponed*).
4. **PARLIAMENTARIAN REMARKS:** There were no remarks.
5. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
6. **COMMISSION COMMENT, NON-AGENDIZED:**
 - Mr. Land reported that he and Mr. Rivera attended the Antelope Valley Consumer Advisory Board (CAB) meeting. He assumed facilitation due to tension between Robert Sotomayor and Jocelyn Woodard. He and Mr. Rivera also spoke with the clinic director who promised to initiate staff support. They will continue to attend. Ms. Woodard said knee surgery and rehabilitation are pending, so she will help identify new leadership and resign when a replacement is found.
 - Mr. Fox noted Coping With Hope will be 5/17/2012 at the California Endowment, but registration has closed. He will be on a panel about the undocumented who are ineligible for the Affordable Care Act (ACA). Julie Cross will also present.
 - ➡ Mr. Vincent-Jones will assist in obtaining Coping With Hope registration for anyone interested.
7. **CO-CHAIRS' REPORT:**
 - Mr. Vincent-Jones said the May Commission meeting might have been cancelled, but the Comprehensive Care Plan (CHP) and Ryan White Reauthorization Principles need approval. These have been discussed so the meeting should be short.
 - The 4/27/2012 CHP Task Force meeting focused on improving the structure for presentation of goals/objectives. Comments were from Prevention Planning Committee (PPC) task forces and will be added for the Phase 2 CHP due to CDC 9/1/2012.

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- Mr. Land asked about scholarships for the XIX International AIDS Conference, 7/22-27/2012. Mr. Vincent-Jones said two consumers are budgeted for the Conference and two to All Grantees. He will work with AIDS Healthcare Foundation to maximize Conference scholarships. Hotel space has been reserved. Selection will be via Commission application.

8. EXECUTIVE DIRECTOR'S REPORT:

A. Commission Operational Budget:

- Mr. Vincent-Jones presented an expanded budget with columns for each funding source:
 - ↳ *Ryan White (RW) Allocation*: Figure recently revised;
 - ↳ *Department of Public Health (DPH) Net County Cost (NCC)*: Combined with RW Allocation equals 3% of RW grant, covers expenses that cannot be allocated to RW, including consumer stipends and advocacy work;
 - ↳ *DPH Addition to Departmental Service Order (DSO)*: Reimbursement for PPC audio-visual support;
 - ↳ *Executive Office NCC Allocation*: Primarily for travel such as conferences;
 - ↳ *HOPWA Grant*: Expected to begin 7/1/2012, includes portion of Ms. Pinney's salary;
 - ↳ *Quality and Productivity (Q&P) Grant*: Used for standards of care development.
- Mr. Fox questioned the rent. Mr. Vincent-Jones said the rate was reasonable for the area, although high overall. He added that the CEO made the rental arrangements, and the Commission is locked into a lease. He added that even if the lease weren't in place, moving would be extremely expensive. He continued that he has been trying to sub-let the space to another County entity for quite some time without any response; the community providers he has proposed it to found it too expensive.

MOTION #3 (*Land/Liso*): Approve the FY 2012 Commission Operational Budget and ratify at the June Executive Committee meeting (***Passed by Consensus***).

B. Commission Work Plan: Mr. Vincent-Jones hoped to have the final Plan ready soon.

C. HOPWA Grant:

- Mr. Vincent-Jones reported the first collaborative meeting went well and work continues on Board Letter preparation.
- HOPWA emailed last month that the agreement must be signed by 7/1/2012, rather than within one year of the grant award, or funding could be lost. The Chief Executive Office had preferred a joint Board Letter for Commission award acceptance and the DHSP sole source agreement with the Alliance for Housing and Healing, but that caused delays.
- Due to the HOPWA deadline, the Commission will proceed with a separate Board Letter. That requires presentation to the Board Operations Cluster, scheduled for 5/3/2012, and to the Health Deputies, scheduled for 5/23/2012. The goal is to place the Board Letter on the 6/12/2012 Board Agenda to ensure sufficient time to meet the HOPWA deadline.
- ↳ Mr. Baker will follow-up on DHSP progress with their HOPWA Board Letter.

D. Monthly Priority Task List: Mr. Vincent-Jones noted he did not update the list, but his work focused on just three items: the Comprehensive HIV Plan, Ryan White (RW) Reauthorization Principles and the HOPWA grant.

9. DIVISION OF HIV/STD PROGRAMS (DHSP) REPORT:

- Mr. Baker reported migration to the Low Income Health Program (LIHP) will likely begin 8/1/2012. The State emailed an update request and was advised about ongoing conversations among County departments. DHSP is documenting issues, such as IT links between DHSP and the Department of Health Services (DHS). It is also monitoring State communications to counties that go directly to ADAP enrollment workers, advocates and others, which create pressure and cause confusion.
- Mr. Vincent-Jones noted Ayanna Kiburi, Chief, HIV Care Branch, Office of AIDS (OA), was interviewed that morning by the Operations Committee. She said OA had corrected miscommunications, but Mr. Fox reported a problem with a client wrongly enrolled in LIHP recently. Mr. Baker noted issues as recent as 4/27/2012, but DHSP is available to help providers.
- ↳ Mr. Baker will relay Mr. Vincent-Jones' suggestion to also maintain a paper trail of issues from miscommunications.

10. CAUCUS REPORTS:

A. Consumer Caucus:

- Mr. Fox presented at the 4/12/2012 meeting on the duals demonstration project and the OA stakeholder committee.
- Mr. Vincent-Jones said the Caucus had planned a response to the article by Dr. Mitchell Katz, Director, DHS, on primary and specialty care, but the fourth RW Reauthorization Principle is a response, so he suggested the Caucus review it.

B. Latino Caucus: The Caucus has met and is prioritizing Latino Task Force recommendations to inform work plan development. They will review draft special population guidelines at the next meeting. Recruitment is ongoing.

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11. TASK FORCE REPORTS:

- A. **Health Care Reform Task Force (HCR TF):** Remove this standing item as the Task Force has been disbanded.
- B. **Comprehensive HIV Planning Task Force (CHP TF):** The next meeting is scheduled for 5/7/2012, 1:30 to 4:30 pm.

12. STANDING COMMITTEE REPORTS:

A. Priorities and Planning (P&P) Committee:

1. *FY 2013 Priority- and Allocation-Setting (P-and-A):*

- Mr. Vincent-Jones said it had been planned to bring priorities to the 5/10/2012 Commission meeting for approval, but some background information on the new vision services category was inaccurate so priorities are being returned to P&P. There should be no delay. Priorities and allocations will just be presented for approval together.
- ➡ Ms. Pinney will ask Juhua Wu, DHSP, to present the Service Utilization Report at the May Commission meeting.

B. Joint Public Policy (JPP) Committee:

1. *FY 2012 State Budget:*

- Mr. Fox expected the May Revise was likely to be released by 5/11/2012 or 5/14/2012. The Senate Subcommittee rejected proposed ADAP cost-sharing. The Assembly Subcommittee took no action, but members are aware of discontent from consumers, especially as consumers were invited to attend. The deficit is now over \$1 billion.
- ➡ Mr. Vincent-Jones will coordinate with Mr. Fox for the meeting with Holly Mitchell, Chair, Assembly Subcommittee.

2. *Ryan White Reauthorization Principles:*

- Mr. Vincent-Jones said there were few public comments so they could be discussed at the 5/10/2012 Commission meeting. He also liked the idea of incorporating case studies, but was not certain how to accomplish that.
- Mr. Baker felt there were only 30 effective days left to impact this Congress as the focus will then shift to elections.

3. *2012 Legislative Docket:*

- Mr. Vincent-Jones noted the Waiver amendment was changing such that only counties with a public hospital could apply. The Centers for Medicare and Medicaid Services (CMS) want care to be delivered through such hospitals. Mr. Baker noted the Board of Supervisors would be in Washington, DC the next week and planned to address that.
- Mr. Vincent-Jones noted the Kaiser-sponsored bill to allow reporting HIV results online has been slightly modified. JPP found language unclear and contacted the office, but learned little. There is a new fact sheet on the bill.
- Mr. Fox said OA is seeking consumers for its new LIHP Stakeholder Committee. He gave information to the Consumer Caucus, though migration has not yet begun here. The Legislature required OA to involve consumers.

C. Operations Committee:

- Mr. Vincent-Jones said that morning's meeting lacked quorum, but conducted three interviews and forwarded the following recommendations to Executive for ratification: Gregory Rios, SPA 3 consumer seat; Vivian Branchick, Director of Nursing Affairs and Chief Nursing Officer, DHS seat; Ayanna Kiburi, OA seat; Jason Wise, JPP community member.
- Ms. Kiburi said OA has tried to gain approval for travel to planning councils without success. The Commission offered to help, if needed.
- Mr. Vincent-Jones noted a problem with co-chair attendance especially as committees require co-chairs to meet. Ms. Bailey came at the last minute to chair today's meeting. Mr. Engeran-Cordova has also had poor attendance.
- ➡ Mr. Vincent-Jones will talk with Commission Co-Chairs about attendance issues.
- ➡ Forward Operations recommendations to 5/10/2012 Commission meeting for direct consideration.

D. Standards of Care (SOC) Committee: This week's meeting was cancelled.

13. NEXT STEPS: There was no additional discussion.

14. ANNOUNCEMENTS:

- Mr. Land will testify as a private consumer at the Health Deputies meeting this week, which will review concerns regarding the merger of AIDS Service Center into the Pasadena Public Health Department. He is chair of the CAB.
- Mr. Simon noted MALDEF was likely to file its second HIV discrimination law suit that week. He felt it important that clients understand discrimination issues and that information from such suits can become public knowledge.

15. ADJOURNMENT: The meeting adjourned at 2:15 pm.